

Role of the VATA Delegate to the Assembly of Chapters

2-year position, 7-10 hour commitment per month

- Represent VATA at the Assembly of Chapters
- Support with legislative steps, governmental affairs, and overall advocacy
- Serve as a liaison between VATA and AATA
- Attend monthly board meetings

Formal Description (per ByLaws)

There are two delegates (Official and Alternate). They are elected by the voting membership or appointed by the President of each Chapter. Historically, another current board member will be designated as the alternate.

- One Delegate is known as the Official Delegate, represents each Chapter, and is entitled to vote and hold office in the Assembly of Chapters.
 - The second Delegate is known as an Alternate and serves only if the Official Delegate is unable to serve and if the Speaker, Assembly of Chapters has been officially notified by the President of the Chapter.
1. Chapter Delegate is responsible for attending all sessions of the Assembly of Chapters and represents their Chapter by presenting the views and concerns of constituents. Delegates are also responsible for communication back to the Chapter of any proceedings and actions taken by the Assembly.
 - a. Gather information and concerns of the Chapter and communicate them to the Speaker and Speaker-Elect.
 - b. Represent the Chapter at the Annual Assembly of Chapters Meeting.
 - c. Revise and keep current Chapter Procedural Manual as information is obtained.
 - d. Participate in Chapter Committees as needed to insure Chapter's representation on a national level.
 - e. Participate in Chapter relevant webinars put on by the AATA.
 - f. Submit Chapter reports for publication in the quarterly newsletter distributed by the AATA.
 2. Delegates are responsible for submitting the required information/documents (updated information, officers and committee chairs, etc.) concerning their Chapters to the AATA, Inc. annually.
 3. Delegates are encouraged to serve as their Chapter Governmental Affairs Committee Chair, receive and distribute legislative information provided by the National Association Governmental Affairs Committee, and report state legislative activities to the National Association's Governmental Affairs Committee Chairperson.
 4. Delegates may serve on Assembly committees and are entitled to vote and hold office in Assembly positions. Delegates who are elected to an Assembly office may not simultaneously hold office on the Board of Directors of the National Association except if serving as the Speaker of the Assembly, who automatically serves as a member of the national Board of Directors.
 5. An Alternate Delegate serves only when the Chapter's Official Delegate is unable to serve. At such time as the Official Delegate is able to return to his/her term of service, the Alternate Delegate steps down and the Official Delegate again assumes the role of

the Chapter's Official Delegate.

6. Alternate delegates may attend all sessions of the Assembly but are not entitled to vote unless they are officially representing their Chapter.
7. Non-voting delegates may be granted permission to speak by majority vote of the voting delegates.